Berkeley Astronomy New Grad Student Checklist

Welcome! This is a short checklist for you to keep track of things that you should do as you’re getting settled here in Berkeley. You should have been given a longer explanatory document that actually describes the tasks listed below.

1  Must-Do

1. If not a California resident:
   (a) _______ Get a CA driver’s license or ID card and register to vote.
   (b) _______ If applicable, transfer vehicle registrations to CA.
   (c) _______ Open a CA bank account and close out-of-state accounts.

2. _______ Get a UC Berkeley photo ID.

3. Set up your computer account and email.
   (a) _______ Set up your UC Berkeley email account.
   (b) _______ Set up your Astronomy Department login.

4. _______ Set up your employment and payroll.

5. _______ If international, attend an International Office check-in event.

2  Recommended

1. _______ Get a ClassPass sticker.

2. _______ Sign up for EFT of CARS refunds. (This is different than payroll EFT.)

3. _______ Take advantage of UCB employee discounts on cell phone service.

4. _______ Get your picture taken for our photo board.

5. _______ Create a BADGrads wiki account.

3  Optional

1. _______ Sign up for the RSF.

2. _______ If you wish to, waive SHIP.